

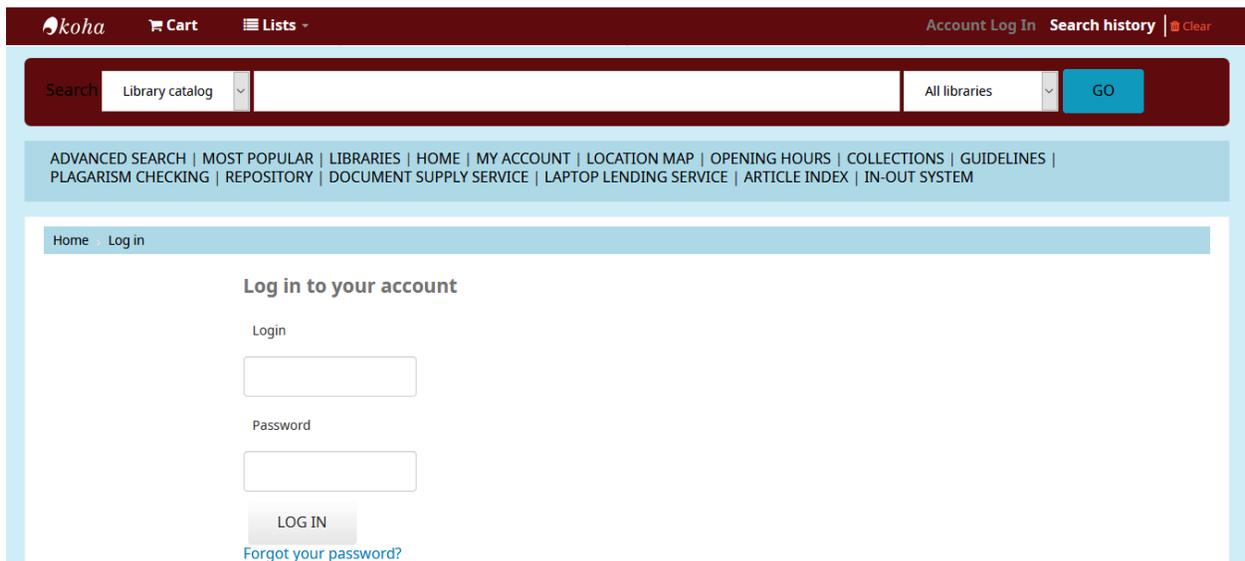
Interlibrary loan requests – Guide

University Of Ruhuna

1). Go to below URL:-

<https://opac.lib.ruh.ac.lk/cgi-bin/koha/opac-illrequests.pl>

2). Login to your account, by entering your student number or UPF Number and your password. Further follow the login instructions.



The screenshot shows the top navigation bar of the library website. It includes the Koha logo, a shopping cart icon, a lists menu, and links for Account, Log In, Search history, and Clear. Below the navigation bar is a search bar with a dropdown menu set to 'Library catalog' and a 'GO' button. A light blue banner contains various service links such as 'ADVANCED SEARCH', 'MOST POPULAR', 'LIBRARIES', 'HOME', 'MY ACCOUNT', 'LOCATION MAP', 'OPENING HOURS', 'COLLECTIONS', 'GUIDELINES', 'PLAGARISM CHECKING', 'REPOSITORY', 'DOCUMENT SUPPLY SERVICE', 'LAPTOP LENDING SERVICE', 'ARTICLE INDEX', and 'IN-OUT SYSTEM'. The main content area features a 'Home' and 'Log in' breadcrumb, followed by a 'Log in to your account' heading. There are two input fields for 'Login' and 'Password', a 'LOG IN' button, and a 'Forgot your password?' link.

3). Click your interlibrary loan requests or User can search by typing interlibrary loan request in search bar and Make an [Interlibrary loan request](#)



The screenshot shows a vertical list of user account options. The options are: 'your summary', 'your charges', 'your personal details', 'your consents', 'change your password', 'your search history', 'your reading history', 'your lists', 'ask for a discharge', and 'your interlibrary loan requests'. The 'your interlibrary loan requests' option is highlighted in blue.

koha [Cart](#) [Lists](#) [Ask A Librarian](#) Welcome, Isuru KARUNARATHNA

LIBRARY, UNIVERSITY OF RUHUNA
 පුස්තකාලය, රුහුණ විශ්වවිද්‍යාලය
 ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජය

Search

ADVANCED SEARCH | MOST POPULAR | LIBRARIES | HOME | MY ACCOUNT | LOCATION MAP | OPENING HOURS | COLLECTIONS | GUIDELINES | PLAGARISM CHECKING | REPOSITORY | DOCUMENT SUPPLY SERVICE | LAPTOP LENDING SERVICE | ARTICLE INDEX | IN-OUT SYSTEM

Home Results of search for 'interlibrary loan request'

No results found!

No results found for that in ISURu catalog.

Did you mean: [Search also for narrower subjects](#) [Search also for broader subjects](#) [Search also for related subjects](#)

Not finding what you're looking for?
 • [Make an Interlibrary loan request](#)

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4) Click Create new Request

koha [Cart](#) [Lists](#) [Ask A Librarian](#) Welcome, Isuru KARUNARATHNA

LIBRARY, UNIVERSITY OF RUHUNA
 පුස්තකාලය, රුහුණ විශ්වවිද්‍යාලය
 ශ්‍රී ලංකා ප්‍රජාතාන්ත්‍රික සමාජවාදී ජනරජය

Search

ADVANCED SEARCH | MOST POPULAR | LIBRARIES | HOME | MY ACCOUNT | LOCATION MAP | OPENING HOURS | COLLECTIONS | GUIDELINES | PLAGARISM CHECKING | REPOSITORY | DOCUMENT SUPPLY SERVICE | LAPTOP LENDING SERVICE | ARTICLE INDEX | IN-OUT SYSTEM

Home Isuru KARUNARATHNA Interlibrary loan requests

E-journal Access

- Emerald
- Taylor & Francis
- Oxford Medicine Online
- Oxford Academic Journals
- Wiley Online Journal

Interlibrary loan requests

[+ CREATE A NEW REQUEST](#)

Request ID	Author	Title	Requested from	Request type	Status	Request placed	Last updated
No data available in table							

5). Select the type from General details by click dropdown box.

The screenshot shows the Koha library system interface. At the top, there is a navigation bar with 'koha', 'Cart', 'Lists', and 'Ask A Librarian' links. A user is logged in as 'Welcome, Isuru KARUNARATHNA'. Below this is the library logo for 'LIBRARY, UNIVERSITY OF RUHUNA' with its name in Sinhala and Tamil. A search bar is present with 'Library catalog' selected and a 'GO' button. A navigation menu includes links for 'ADVANCED SEARCH', 'MOST POPULAR', 'LIBRARIES', 'HOME', 'MY ACCOUNT', 'LOCATION MAP', 'OPENING HOURS', 'COLLECTIONS', 'GUIDELINES', 'PLAGARISM CHECKING', 'REPOSITORY', 'DOCUMENT SUPPLY SERVICE', 'LAPTOP LENDING SERVICE', 'ARTICLE INDEX', and 'IN-OUT SYSTEM'. The main content area shows a breadcrumb trail: 'Home > Isuru KARUNARATHNA > Interlibrary loan requests > New interlibrary loan request'. On the left, there is an 'E-journal Access' sidebar with buttons for 'Emerald', 'Taylor & Francis', 'Oxford Medicine Online', 'Oxford Academic Journals', and 'Wiley Online Journal'. The main form is titled 'New interlibrary loan request' and 'Create a manual ILL request'. Under the 'General details' section, there is a 'Type:' label and a dropdown menu currently set to 'Book'. Below this is the 'Book details' section.

6). Enter the requested details according to your type.

This screenshot shows the 'Book details' form. On the left, there is a sidebar with 'Wiley Online Journal' and 'JSTOR' buttons, and a list of user actions like 'your summary', 'your charges', 'your personal details', 'your consents', 'change your password', 'your search history', 'your reading history', 'your lists', and 'ask for a discharge'. Below these is an 'Other Links' section with a link to 'University of Sri Jayawardenapura'. The main form area is titled 'Book details' and contains several input fields: 'Title:', 'Author:', 'Editor:', 'Publisher:', 'Place of publication:', 'Year:', 'Part / Edition:', and 'Volume:'. Each label is followed by an empty text input box.

7). Select the destination library by click dropdown box.

The screenshot shows a web interface for library management. On the left, there is a vertical list of library names: Rajarata University of Sri Lanka, South Eastern University of Sri Lanka, Open University of Sri Lanka, University of the Visual and Performing Arts, Gampaha Wickramarachchi Ayurveda Institute, General Sir John Kotelawala Defence University, and SriLanka Technological Campus. The main area is titled 'Patron options' and contains a 'Destination' dropdown menu currently set to 'Medical Library'. Below this, there is a 'library:' label and two buttons: 'CREATE' and 'Cancel'. Above the 'Patron options' section, there is a 'Custom fields' section with an '+ ADD NEW FIELD' button. At the bottom of the page, there is a footer with contact information for the Main Library University of Ruhuna.

Custom fields

+ ADD NEW FIELD

Patron options

Destination Medical Library

library:

CREATE Cancel

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8). Click CREATE button.